

Textos sobre Administración de Bibliotecas que se usan en cursos de Escuelas Acreditadas por la A. L. A.

BERTA ENCISO DE GALLARDO

Sección de Servicios Técnicos.

Entre noviembre y diciembre de 1973, el Lic. Ario Garza Mercado, envió una circular a las escuelas acreditadas por la American Library Association, solicitando planes de estudio y bibliografía de los cursos en administración de bibliotecas a nivel superior. Ofrecía a cambio el envío de la bibliografía que se compilara. Una serie de factores ha retardado el cumplimiento de este ofrecimiento, a pesar de que para abril de 1974, 17 escuelas enviaron sus planes y bibliografías de un total de 19 cursos: 10 sobre administración de bibliotecas, 6 sobre bibliotecas universitarias, 1 sobre administración de personal, 1 sobre bibliotecas técnicas y 1 sobre servicios a nivel medio. El Lic. Garza Mercado ha delegado esta tarea en la suscrita, quien con gusto les envía la información prometida.

La lista incluye 169 títulos de libros divididos en nueve grupos, en orden de frecuencia del uso de los textos. No incluye artículos de revistas, materiales audiovisuales ni otro tipo de materiales.

Primer grupo (10 cursos). Practical administration of public libraries, Wheeler and Goldhor.

Segundo grupo (9 cursos). University library administration, Rogers.

Tercer grupo (8 cursos). Reader in library administration, ed. por Wasserman y Bundy; Administration of the college library, Lile.

Cuarto grupo (7 cursos). The university library, Wilson.

Quinto grupo (5 cursos). Local public library administration, Bowler; Libraries at large, de Knight; Administrative organization, Pfiffner.

Sexto grupo (4 cursos). Personnel organization and procedure, A. L. A.; The management of libraries and information centers, Lowell; Studies in library administrative problems, Metcalf; Reader in the academic library, Reynolds Personnel administration in libraries, Stebbins; Scientific and technical libraries, Strauss.

Séptimo grupo (3 cursos). Human relations at work, Davis; Planning academic and research library buildings, Metcalf; The design of the small public library, Myller; Administration of the small public library, Sinclair; Special libraries; a guide for management, Strable; Library surveys, Tauber; The library trustee, Young.

Octavo grupo (2 cursos). Graduate education in the United States, Berelson; Problems in university library management, Booz; Higher education in transition, Brubacher; The future executive: A guide for tomorrow's managers, Cleveland; Book Selection and collections, Danton; Scientific management of library operations, Dougherty; The practice of management, Drucker; Planning the college and university building, Ellsworth; Modern organizations, Etzioni; Checklist for organization, operation, and evaluation of a company, Fisher; The development and scope of higher education in the U. S., Hofstader; Principles of management, Koontz; Human organization: its management and value, Likert; New patterns of management, Likert; Library response to urban change, Martin; Parkinson's law, Parkinson; Personnel administration, Pigors; Minimum standards

for public library systems, Public Library Association; Characteristics of professional personnel in college and university libraries, Schiller; Library personnel administration and supervision, Shaffer; The book collection: Policy case studies in public and academic libraries, Shaffer; Twenty-five cases in executive trustee relationships in public libraries, Shaffer; Up the organization, Tow send; The librarian and the machine, Wasserman.

Noveno grupo (1 curso). Ashworth, Ackoff, Allen, Bakefwell, Barnard, Barnes, Barzun, Beach, Bean, Becker, Bennis, Blake, Bourne, Branscomb, Le Breton, Brough, Brawn, Burkett, Carmichael, Carnovsky, Carter, Cartter, Conant, Coplan, Corson, Cronkhite, Curti, Churchman, Dale, Dennis, DeVane, Dodds, Downs, Dubin, Earnest, Eliac, Evans, Fay, Fayol, Flexner, Flippo, Flory, Follett, Foskett, French, Fussler, Gardner, Gates, Goldhor, Gerould, Griswold, Gulick, Henderson, Henry, Herzberg, Heyel, Hicks, Holm, Huff, Humpiry, Johns, Jordan, Kent, Kerr, Knapp, Knowles, Kochen, Kruzas, Langmead, Laurence, Lhrer, Loiseaux, Lee, Lyle, Laurence, Lowell, McGranth, McGregor, McLarney, Mali, March, Martin, Morrow, Massie, Mayo, Merrill, Meltzer, Millett, Monat, Monroe, Morison, Mosher, Myers, Newman, Nigro, Odiorne, Oholer, Ortega, y Gasset, Perigoe, Perkins, Peter, Pfiffner, Plate, Presthus, Randall, Rice, Ride, Ridgeway, Robert, Roose, Saunders, Seckler-Hudson, Shaffer, Sharan, Simon, Smith, Spicer, Spyers-Duran, Tannenbaum, Tauber, Tead, Thompson, Vautrin, Vigone, Vosper, Vroom, Waldo, Weber, Wheeler, Wight, Wilkinson, Wilson, Wriston.